

## Professional Indemnity for Engineers

### Proposer Details

1. a. Name(s) of Firm(s):

Name	Date commenced

Website address

1. b. Address(es) – all addresses must be shown together with the Principal in charge of each location:

Address	Principal in charge

1. c. Please give the following details for all Partners/Directors/Principals of the Firm(s):

Name	Qualifications	Date qualified	Age	How long as a Partner/Director/Principal

1. d. Is Cover required for predecessor practices to the Proposer(s)?

yes  no

If 'yes' please provide full details:

Name of predecessor	Date commenced	Date ceased	Reason for cessation

2. Please state total number of:

Principals/Directors	<input type="text"/>	Draftsman	<input type="text"/>
Qualified Staff	<input type="text"/>	Trained Staff	<input type="text"/>
Other	<input type="text"/>		

3. a. Please provide a full description of all your activities:

  
  
  
  


Please provide a brochure if available.

3. b. Please state gross fees (£) in the columns provided for the last 5 complete financial years.

Year end	/	/	/	/	/
UK work					
USA/Canada					
Other overseas					
Total					
Financial year end date					

3. c. What was the largest fee received from a single client during the last complete financial year? £

3. d. What is the average fee received for the last complete financial year? £

4. a. Gross fees earned in the past 12 months from the following work:

	UK	Overseas
Civil Engineer	£	£
Structural Engineer	£	£
Mechanical Engineer Consultancy (non process)	£	£
Electrical Engineering	£	£
Heating & Ventilation Engineering	£	£
Soil & Foundation	£	£
Architectural	£	£
Town Planning	£	£
Quantity Surveyor	£	£
Structural Surveys	£	£
Valuations	£	£
Other	£	£
Total	£	£

4. b. Do you anticipate any major changes in these activities in the forthcoming 12 months? yes  no

If 'yes' please give full details:


4. c. Where work is sub-contracted please provide the following:

What percentage of gross income/fees was paid to sub-contractors in the last financial year?  %

Are sub-contractors required to carry professional indemnity insurance? yes  no

Do you get an indemnity from sub-contractors, in writing? yes  no

If 'yes' to what limits?

d. Do you require any sub-contractor/s to be indemnified under your insurance arrangements? yes  no

If 'yes' please state:

Name	Qualifications	Fees paid (last Financial Year)

4. e. Are you involved in any process of manufacture, construction, alteration, repair, installation or sale or supply of products, other than in a pure consultancy capacity as described in 4a.? yes  no

If 'yes' please give full details:


5. If there are activities in question 4a. where you have declared no fees for the current year, have you at any time in the past 3 years provided these activities? yes  no

If 'yes' please provide the following details:

	Years end	/	Years end	/	Years end	/
<i>Services provided</i>	<i>Fees received</i>		<i>Fees received</i>		<i>Fees received</i>	
	£		£		£	
	£		£		£	
	£		£		£	

6. a. Please provide approximate percentages of the firm's work carried in the last complete financial year for the following types of project:

Bridges/Flyovers/Tunnels	%	Mechanical and Bulk Handling Equipment	%
Dams/Mines	%	Schools/Hospitals/Municipal buildings	%
Roads/Highways	%	Factories	%
Harbours/Jetties/Sea Defences	%	High Rise (10+ Storeys)	%
Sewage/Water Schemes	%	<i>Please state highest block completed</i>	
Nuclear/Atomic Projects	%	<i>Other Please specify</i>	%
Chemicals/Oil	%		

6. b. Please state the percentage of fees derived from the following:

Restoration Work	%	Piles/Underpinning	%
Industrial Systems building	%	Government Departments	%
Reinforced/Pre-stressed Concrete	%	Local Authorities	%

7. a. Please give details of the 3 largest contracts in the last 5 Financial Years.

Client	Start date	Services provided by you	Total Contract Value	Fee	Approximate Completion Date

7. b. Please give details of the 3 largest contracts that are due to commence in the next 12 months:

Client	Start date	Services provided by you	Total Contract Value	Fee	Approximate Completion Date

8. Have you at any time undertaken any work where the 'end product' is situated outside the United Kingdom? yes  no

If 'yes' please give the following details:

Country	Start date	Description	Total Contract Value	Approximate Completion Date	Services provided

9. a. Is the Firm or any Partner or Principal a member of a Consortium or Joint Venture? yes  no

If 'yes' please give the following details:

Name	Capacity	Details of job

9. b. Does the Firm or any Partner/Principal/Director act on behalf of, or undertake work for any Firm, Company or Organisation in which this Firm or any Partner/Principal/Director has a financial interest? yes  no

c. Does any Partner/Principal/Director perform an executive role on behalf of any such Firm, Company or Organisation? yes  no

If 'yes' to b. or c. please provide details:


9. d. Is such other Firm, Company or Organisation associated with any process of manufacture, construction or any form of contracting or supply?

If 'yes' please provide details:


10. a. Does any Partner/Director carry out any independent work in their own name? yes  no

b. Do you require this work to be covered under this policy? yes  no

If 'yes' please provide the following:

Brief description of work undertaken:


Total amount of fees received for this work in the last complete financial year £

Details of any potential circumstance that give rise to a claim under this policy:


11. Has any insurer ever cancelled, declined, refused to renew or required an increased rate or special conditions in respect of your own or your predecessor(s)'s firm(s)'s insurance?      yes       no

If 'yes' please provide full details:


12. Do you currently buy professional indemnity Insurance?      yes       no

If 'yes' please provide the following details:

Renewal Date

Limit of Indemnity

Excess

Premium

Current Insurer


13. Please specify:

a. The limit(s) of indemnity you require quotations for:

£	£	£	£	£
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b. Please state the excess you are prepared to carry:

£	£	£	£	£
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14. Have any claims, whether successful or not been made against the Firm(s) or their predecessors in business or any of the present or former Partners, Principals or Directors?      yes       no

15. Is any Partner, Principal, Director or employee after inquiry, aware of any circumstance or occurrences which may give rise to a claim against the Firm(s) or their predecessors in business or any of the present or former Partners, Principals or Directors?      yes       no

If 'yes' to question 14 or 15 please provide full details:


**Declaration**

I/we declare that, after full enquiry, the contents of this proposal are true and that I/we have not misstated, omitted or suppressed any material fact or information. I/we agree that this proposal together with any other information supplied by me/us shall form the basis of any contract of insurance which may be effected. If there is any material alteration to the facts and information which I/we have provided or any new material matter arises before the completion of the contract of Insurance, I/we undertake to inform Underwriters.

Signature of Principal

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Date

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