



Professional Indemnity for Publishers

Proposer Details

1. a. Name(s) of Firm(s):

Name	Date commenced

Website address

1. b. Address(es) - all addresses must be shown together with the Principal in charge of each location:

Address	Principal in charge

1. c. Please give the following details for all Partners/Directors/Principals of the Firm(s):

Name	Qualifications	Date qualified	Age	How long as a Partner/Director/Principal

2. a. Please state total number of: Principals/Directors

Trained Staff

Qualified Staff

Other

2. b. Please state the name of any Professional body or Trade Association of which the proposer is a member:

Professional body

Trade Association

3. Please state gross turnover (GBP) in the columns provided for the last 5 complete financial years.

	/	/	/	/	/
Year end					
UK work					
USA/Canada					
Total					

4. a. Please provide a list of publications:

Name	Nature of Publication	Frequency e.g. weekly, monthly	Annual Circulation	Countries Publication is circulated to	What format e.g. magazine, cd rom, internet*

* if publication is web based, please supply web address

4. b. Do you anticipate any major changes in these activities in the forthcoming 12 months? yes no

If 'yes' please give full details:

5. a. Do you have procedures in place to ensure that you acquire the appropriate rights prior to publication? yes no

5. b. Do you refer any potentially contentious material to a lawyer for libel checking prior to publication? yes no

If 'no' to either statement, please provide details of how you ensure that no potentially libel:

6. Do you sub-contract any work? yes no

If 'yes' please provide the following details:

What percentage of gross turnover was paid to sub-contractors in the last financial year? %

Are sub-contractors required to carry professional indemnity insurance? yes no

Do you get an indemnity from sub-contractors, in writing? yes no

If 'yes', to what limits?

7. a. Does the Firm or any Partner/Principal/Director act on behalf of, or undertake work for any Firm, Company or Organisation in which this Firm or any Partner/Principal/Director has a financial interest? yes no

b. Does any Partner/Principal/Director perform an executive role on behalf of any such Firm, Company or Organisation? yes no

If 'yes' to a. or b. please provide details:

8. a. Has the Firm(s) sustained any loss through the fraud or dishonesty of any person? yes no

If 'yes' please provide details:

8. b. Is the Firm(s) aware of any allegation or occurrence of fraud or dishonesty at any time committed by any past or present Partner, Director or Employee? yes no

If 'yes' please give details and state the precautions taken to prevent reoccurrence:

9. Has any insurer ever cancelled, declined, refused to renew or required an increased rate or special conditions in respect of your own or your predecessor(s)'s firm(s)'s insurance? yes no

If 'yes' please give full details:

10. Do you currently buy professional indemnity Insurance? yes no

If 'yes' please provide the following details:

Renewal Date

Limit of Indemnity

Excess

Premium

Current Insurer

11. Please specify:

a. The limit(s) of indemnity you require quotations for:

£	£	£	£	£
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b. Please state the excess you are prepared to carry:

£	£	£	£	£
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12. Have any claims, whether successful or not been made against the Firm(s) or their predecessors in business or any of the present or former Partners, Principals or Directors? yes no

13. Is any Partner, Principal, Director or employee after inquiry, aware of any circumstance or occurrences which may give rise to a claim against the Firm(s) or their predecessors in business or any of the present or former Partners, Principals or Directors? yes no

If 'yes' to question 12 or 13 please provide full details:

Declaration

I/we declare that, after full enquiry, the contents of this proposal are true and that I/we have not misstated, omitted or suppressed any material fact or information. I/we agree that this proposal together with any other information supplied by me/us shall form the basis of any contract of insurance which may be effected. If there is any material alteration to the facts and information which I/we have provided or any new material matter arises before the completion of the contract of Insurance, I/we undertake to inform Underwriters.

Signature of Principal

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Date

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